



Hello 2025 Seniors and their Parents and Guardians,

It's time to start thinking about senior photos for the yearbook! Please note that senior photos are due by **Friday, DECEMBER 6th, 2024** in order to be included in the yearbook. If we do not receive an acceptable photo, the student ID photo will be used. Please discuss the following with your photographer BEFORE photos are taken, since not all images are acceptable.

Photo Requirements:

- **IMPORTANT: Face must be similar size to standard school photo** (we will crop/zoom in if necessary, but we cannot zoom out or add more background for you)
- Name the file with the student's name (Last_First)
- Head and shoulder shot
- Follow school dress code
- **NO HATS!**
- No black or white photos
- No props in yearbook photo
- Do not submit screenshots
- Vertical photo (portrait orientation)
- Minimum **3.5" H** by **2.5" W** at **300 dpi** (dots per inch) or 900 x 750 pixels
- TIF or JPEG format
- Non-distracting background preferred

Submission Instructions on Page 2



How to submit a senior photo to the SHS Yearbook:

Get Started:

There are two easy ways to get to your school's Photo Share site:

- Go to photos.jostens.com and enter your school name, then select it from the suggestions.
- Or scan the QR code, or use the link, shared by your school to go straight to your school's Photo Share website and skip the school look-up.

Add your contact information:

Use **I am a...** to personalize your photo-sharing experience. Then fill out your contact information and continue to verify your email address.

TIPS!

- If you choose **Student**, follow the onscreen instructions to confirm your information so it can be used to accurately tag photos.

Enter your verification code: Enter the 6-digit code and tap **Verify** to continue.

Choose a sharing option and upload your photos:

School Life: Photos from activities, events, clubs, organizations, sports, and more.

Portraits: Senior photos or the photo you want to be used for the student portrait.

Upload your images. You can drag and drop or upload photos from your computer/phone.

TIPS!

- Your photo will automatically be tagged with your name.
- Edit Details: tag another student, add a quote, and add an activity.

SUBMIT YOUR PHOTO

You will receive a confirmation email that your photo has been submitted.

Make sure the photo meets all the requirements. If unsure, upload multiple options and we will use the best fit. **Students who would like a yearbook staff member to take a head and shoulder shot for FREE, please contact Ms. Stacie Kaminski. skaminski@seymour.k12.wi.us. OR use this code to upload pics**